



**ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD**

*Lighting the Way ~ Rejoicing in Our Journey*

# ST. CLAIR CATHOLIC DISTRICT BOARD ADVISORY COUNCIL

## MINUTES

**Monday, October 4, 2010 at 7:00 p.m.**

**Location: Boardroom, Catholic Education Centre  
420 Creek Street, Wallaceburg, ON**

### **Board Advisory Council Members Present:**

Michelle Jardin – Christ the King Catholic School  
Christine Canniff - Georges P. Vanier Catholic School  
Jen DeBruyne - Good Shepherd Catholic School  
Teresa Lucinski - Gregory A. Hogan Catholic School  
Christine de Nijs - Holy Family Catholic School  
Janice DeVlugt – Holy Rosary Catholic School  
Sandra Kameka - Holy Trinity Catholic School  
Karen Blain - Monsignor Uyen Catholic School  
Tracey Jardine - Sacred Heart Catholic School, Port Lambton  
Diane McCahill – St. Anne Catholic School, Sarnia  
Colleen Fraleigh - St. Elizabeth Catholic School  
J. Morrison - St. John Fisher Catholic School  
Michael Vandevenne – St. Joseph Catholic School, Corunna  
Dawn Genovy - St. Matthew Catholic School  
Heather Heyboer & Jeanne Boersma - St. Michael Catholic School, Ridgetown  
Wendy Vercauteren - St. Michael Catholic School, Turnerville  
Jennifer Chalmers – St. Philip Catholic School  
Anne Marie Ryan - St. Ursula Catholic School  
Dianne Hooker - St. Vincent Catholic School

### **SECONDARY**

Kelly Guzik & Renee Kongas - St. Christopher Catholic Secondary School  
Christine Canniff & Jeannie VanDenEnden (OAPCE Rep.) - Ursuline College Chatham Catholic Secondary School

### **Absent:**

Our Lady of Fatima Catholic School  
Sacred Heart Catholic School, Sarnia  
St. Agnes Catholic School  
St. Anne Catholic School, Blenheim  
St. Joseph Catholic School, Chatham  
St. Joseph Catholic School, Tilbury  
St. Michael Catholic School, Bright's Grove  
St. Peter Canisius Catholic School

### **SECONDARY**

St. Patrick Catholic High School

### **Trustees and Administration Present:**

Paul Wubben	Jane McLaughlin	Chris Kehoe	Shirley Churchill
Shawn Moynihan	Bill Nelson	Steve DeGurse	Renee Culverwell
Lisa Demers	Kevin Cannon	Mona McKeown	Rick Baggio
Cindy Waddick	Gloria Grieve	Luana Sfalcin	
Jerry Lozon	Carmen Gagnier	Anita Cairns	
Judy Beatty	Phil Bedard	Christine Lambert	

**1. Director of Education opened the meeting at 7:00 p.m.**

- The Agenda for the evening was explained.

**2. Opening Liturgy**

**- Deacon Jerry Lozon, Board Chaplain**

- Deacon Jerry opened the meeting with prayer.
- Deacon Jerry introduced himself and gave a brief background of his past experience.
- In his reflection Deacon Jerry used a scriptural reading from the Bishop's Pastoral Plan.
  - The reading is one of hope and encouragement;
  - God will bless us and take care of us no matter what our circumstances are in life.
- The concluding reflection was a PowerPoint presentation "Thankful" by Josh Groban.

**3. Information/Discussion Items**

**a) Review of Draft Food and Beverage Policy**

**- Paul Wubben, Director of Education and  
Mona McKeown, Vice Principal, St. John Fisher Catholic School**

- The Director of Education opened this topic by explaining why and how this draft policy came into being
- Mona walked through Ministry Policy and explained that this was a collaboration of the Ministry of Education and the Ministry of Health. Bill 8 was an amendment to the Education Act and all school boards are required to comply with the nutrition standards and the trans fat guidelines. Fats and sodium are the two products which have minimum standards.
- The policy can be found on the Ministry of Education website:  
<http://www.edu.gov.on.ca/eng/parents/healthyschools.html>
- The policy refers to the sale of foods, not foods which are brought into the school by parents.
- Policy 80/20 = 80% of foods have to stay within the standards of the food and beverage policy. The 20% gives a little more leeway to the schools.
- This schools are being asked to take a good look at what is going on in the schools now (inventory of school functions), i.e. food days, food within the schools; and to make plans so that all the different events within the school will comply with the policy.
- Paul walked through the Board's draft policy
- The following are some points to note in the draft policy:
  - School cafeteria (#4) may be difficult to comply;
  - #5 food is not to be used as reinforcement – only exception would be IEP students;
  - Policy will apply to all students day and night on school property;
  - Will apply to fundraising events;
  - Will includes breakfast programs;
  - Will apply to extracurricular on or offsite (under discussion);
  - Does not apply to staff or community groups using the schools.
  - Section 1.3 all staff volunteers are expected to model healthy nutrition and beverage choices, helping students to make the right choices themselves.
  - Section 1.14 principals in consultation with school council and staff will seek alternatives to selling (may come out if not agreed to)

- We need to consider what do we have control over and what can we do to comply with the policy.
- The Ministry guideline has recently been revised to include chocolate milk and to include 10 days free for the schools to use.
- Paul asked for this council to come back to him in our next meeting, January 24, 2011 after looking at the Ministry guidelines and looking at their schools and what they are currently doing and how they can modify what they are doing to comply with the policy.

## **b) School Councils and School Principals**

### **- Shawn Moynihan, Assistant to the Superintendent**

- The Director introduced Shawn Moynihan, a long time principal and leader in our Board.
- School Councils are bridges to communication between the school and the home.
- School Councils were mandated by the Ministry of Education in 1994 by PPM 122
- Mandatory members:
  - parents
  - principal or VP
  - teacher
  - non teaching employee
  - one student (*optional at the Secondary School level*)
  - one or more community rep appointed by the Council
- Chair must be a parent and may not be an employee of the Board
- Elections within first 30 days of school for only a 1 year term
- Cannot be incorporated
- May fundraise as long as it is conducted in accordance with board policy
- School Councils are subject to the principal and the director of education
- All funds and anything purchased by the School Councils belong to the board. School Councils should fundraise for the current year.
- Chair and principal must work together during meetings and outside of meetings
- Principal is a key source of information for the School Council and the Chair
- Chair must prepare the agenda with the collaboration of the Principal
- Constitutions need to be updated and modified (Shawn has a sample which can be used if a new constitution is needed)
- Constitution should show a minimum of reps and not a maximum
- School Councils are required to have a minimum of 4 meetings per year. There could be other committee meetings throughout the year.
- Actual perceived and potential conflict of interests must be declared
- Agenda item: “New Business” could be revised to “New Learning” and this could be a 15 minute presentation by the principal to clarify new learning issues.
- Ministry Education website is where the documents can be found - <http://www.edu.gov.on.ca/eng/general/elemsec/council/guide.html>
- The Director of Education thanked Mr. Moynihan for his presentation.

c) **Regional Director for OAPCE**

**-Jeannie VanDenEnden School Council member, UCC**

- Purpose of OAPCE is to strive for publicly funded Catholic education for our children.
- Jeannie would like to have someone else join her in this venture.
- OAPCE speaks as the voice of parents and guardians of children enrolled in the Publicly funded English Catholic System of Education in the Province of Ontario.
- The OAPCE is the only association recognized by the Ministry of Education and the Institute for Catholic Education as representing the parents/guardians of children in the publicly funded system of Catholic education.

4. **Friends and Advocates of Catholic Education (FACE) Video**

**- Director of Education**

- The video was presented.

5. The Director invited everyone to the new Sarnia school openings tomorrow (October 5, 2010) evening at 6 p.m. beginning with Mass at St. Benedict Church.

6. **Commissioning of BAC members and School Council member**

**- Cindy Waddick, Elementary Chaplaincy Leader**

- The School Council Chairs and members present were commissioned for the new school year.

7. The meeting closed with everyone sharing a Sign of Peace.

8. **The meeting adjourned at 8:40 p.m.**